**University of Minnesota Women's Club – Board Meeting Minutes**

November 14, 2023 –Midland Hills Country Club – 10:00 p.m.

Attendees:

**Board of Directors:** Barbara Burleigh; Linda Boss; Carol Cantrell; Marian Champlin; Barbara Cohen; Marilyn Delong; Sandy Gale; Georgia Heisserer; Susan Hopp; Nancy Kluver; Linda Lorenz; Sue Madison; Joni Mitchell; Nancy Myers; Marilyn Olson.

**Section Chairs:**Bonnie Marten; Millie Woodbury. Rolaine Wright

**Member Guest:**  Maggie Hoover.

**Special Announcement:** Linda Boss made a special announcement about the endowed scholarship created by Marian Champlin in honor of her husband. Award priority will be for undergraduate engineers, especially electrical engineers. This will be added to the endowment funds recognized by the University of Minnesota Women’s Association as part of the money available to our Scholarship Awards Committee.

**Meeting called to order** by Linda Boss, President 10:00 am

**Establishment of Quorum:** Yes

**Approval of Minutes (September 5, 2023)** – The minutes of the last meeting were distributed by email to all Board Members prior to the meeting. Marilyn DeLong asked for a motion to approve the minutes of September 5, 2023. Georgia Heisserer moved approval. Minutes approved.

**Reports of Elected Officers**

President – Linda Boss reported (see attachment)

Co-Vice Presidents for Event Coordinating – Carol Cantrell and Linda Lorenz

Linda reported that the December 12 event would be at the Swedish Institute. There is an individual fee of $20 for the event. Come at 1:00 for a tour (your name tag will give access to the tour). (See attachment for full report).

Vice President for Scholarship Fundraising – Diane Young’s report indicated that fundraising for scholarships was off to a strong start. See attached report for details.

Recording Secretary—Marilyn DeLong requested feedback on changes to minutes and reports. Feedback about the changes was positive. See attached report.

Co-Treasurer (Operations Account) – Joni Mitchell reported (see separate attachment)

The report was distributed to all Board Members prior to the meeting and copies were available at the meeting. Sue Madison made a motion to accept the report. Motion carried.

Co-Treasurer (Scholarship Fund Account) – Sue Madison reported (see separate attachment).

The report was distributed to all Board Members prior to the meeting and copies were available at the meeting. Joni Mitchell made a motion to accept the report. Motion carried.

Record and Dues Officer – Nancy Myers reported (see separate attachment).

Nancy reported that 230 members have renewed for a total of 278. 60 women have not renewed, and the cited reason was our older demographic.

**Reports of Appointed Officers**

Newsletter Editor – Nancy Kluver gave her report (see attachment).

Question whether undeliverable newsletters were returned. They would need to be forwarded so we can keep track of returns.

Directory Editor—Dorothy Walz was read in her absence.(See attached.)

Website Liaison – Mary Nosek

Mary announced that the number using online registration is increasing. She emailed all members with instructions, and this is encouraging more to register online. Photo-Video Disclaimer was mentioned and there will be more in New Business.

Corresponding Secretary – Barb Burleigh (See attached report)

Historian—Sandy Gale named 3 goals for this year: 1. inventory office and records; 2. put on the website how to access; 3. work on procedures manual and retention schedule.

Conversations Chair -- Barb Cohen gave her report.

Membership Co-Chairs – Georgia Heisserer and Susan Hopp reported on new members and their efforts with membership (see attachment for details).

Rolaine is chair of the over 80’s members. She reported the need for an event for these members. We need to keep in touch and the committee are checking a location for holding a coffee for these members. Other needs such as a ride to meetings may keep them engaged.

Scholarship Award Chair ­– Marilyn Olson reported (see attachment)

AFU Report—Shelley Horstman’s report was read. The next AFU is June 24.

**Section Reports** There were no section reports.

**Old Business**

Clarification of the procedure for checks to the hospital fund. Make check out to the U of MN Foundation and give to Dorothy Walz. She will categorize so we can receive tax credit from the Foundation.

**New Business**

The Opt-Out policy was read as proposed and approved. Discussion included the following: Section Chairs should remind participants about the policy. There were two considerations: 1 photo taken of member but unidentified; 2. Identify photo with name. It is up to the person to tell the photographer they want to opt-out. See policy as follows:

PHOTO-VIDEO DISCLAIMER

UMWC reserves the right to use any photograph or video taken at any organized or

sponsored event on its website and/or in club publications or other communications

produced or used by UMWC including but not limited to: brochures, newsletters, posters

or other signage, media presentations and promotions. In addition, UMWC reserves the

right to identify, by name, the person(s) included in any such photograph or video.

OPTING OUT: Going forward a person attending a UMWC event who does not wish to

have their image and/or their name recorded and used in publications or media

productions must make their wishes known to the photographer. An individual may

opt out of having their image in all future publications or media productions by

contacting Nancy Kluver in writing of their intentions. Individuals may not opt out with

respect to publications or media productions previously or currently in existence.

By participating in a UMWC event and failing to make your desire to opt out, in the

manner described above, you are agreeing to release, defend, hold harmless and

indemnify UMWC from any and all claims involving the use of your image or name.

**Adjournment.** Sue Madison made a motion to adjourn the meeting**.** Motion Carried.