

Membership Committee: 2022/2023

6/10/2023 – Current work list

Bylaws definition: The Membership Chair heads this committee which works with other committees to welcome and orient new members, as well as retain members.

Committee tasks:

- 1 - Welcome new members who join through-out the year, by sending the following:
 - A – Welcome Packet (currently containing our Directory, a recent newsletter, a welcome letter with club information, an article about our scholars, and the Interest Section card.
 - B – New member name tag
 - C - Welcome email from our committee chair, containing high-light information about the club and upcoming events.
- 2 - June: Review print material and order printing needed with necessary updates.
- 3 - July: Attend a planning meeting held by the committee chair.
- 4 - September: Plan and host an information table at the September Welcome Event. The table will include a place to pay club dues.
- 5 - October: Plan and send the dues reminder letter on Oct 10th. Dues are due Oct 1st.
- 6 - At luncheons: Place Membership brochures at the check-in table, and on all luncheon tables.
- 7 - New Member Coffees: Plan and host new member events. At least 2 are held each year (currently in November and April).
- 8 - Support the membership chair with any tasks needed, and attend meetings when planned.

Submitted by Carole Senty - 6/10/2023