

**University of Minnesota Women's Club Board Meeting Minutes**

**November 1, 2022**

**Midland Hills Country Club**

**10:00 a.m.**

**Board of Directors:** Linda Boss, Barbara Burleigh, Barbara Cohen, Connie Cundy, Carol Cantrell, Liz Grimmer, Catherine Holtzclaw, Jane LaFroth, Bonnie Marten, Sue Madison, Joan Mitchell, Diane Young

**Section Chairs:** Patti Cohen, Carole Senty, Nancy Schuster, Kathi Teston

**Standing Committee Members:** Barbara Cady, Judy Cox, Sandy Gale, Susan Hopp, Carole Senty, Kathi Treston

**Call to Order and Establishment of Quorum at 10:02 a.m. – President Catherine Holtzclaw**

**Approval of Minutes: September 6, 2022**

Diane Young made a motion seconded by Sue Madison to accept the minutes as corrected. Motion passed.

**Reports and Announcements:**

**President – Catherine Holtzclaw**

Catherine stated that our club has a lot of moving parts. She is excited about the speaker today as well as the holiday champagne and art reception at the Weisman Art Museum on Dec. 13. We have moved out of COVID. The Interest Sections have a long list of events as we experienced at the Fall Welcome and Scholarship Day. There was a reunion of members in the interest group display area. They are the star of our organization as a place for socialization as well as an outlet for member interests. We have a new interest group, Poetry, as well as a new leader for Women's Health Issues.

**President Elect – Linda Boss**

Linda agreed with all of Catherine's comments. Last month, Linda hosted a breakfast with the heads of the Interest Sections. They had a good exchange of ideas.

**Vice President for Scholarship Fundraising – Diane Young**

- The Scholarship Fundraising Committee will meet in early November with a full agenda. We anticipate reporting on some transitions in our next report to the Board. More details to come on that.
- The Annual appeal letter is scheduled to arrive in mail boxes during the first and second weeks of November. Thanks to Ginny Hanson for providing the leadership for the many details necessary to facilitate the annual appeal.
- The Nov-Dec newsletter will feature a list of "Memorial" and "In Honor of" gifts. This is a regular feature in the Newsletter thanks to Sue Madison.
- Thank you notes are being sent regularly to donors. Thanks to Marian Champlin and Carole Senty for sustaining such celebratory messages to UMWC scholarship donors. Some transition is anticipated in the new year.
- So far there are 5 paid One-year Named Scholarships for awarding in 2023. And there are 4 pledges. With deepest thanks to Marian for managing the details of this very successful fundraising initiative.

**Corresponding Secretary – Barb Burleigh**

- Condolence letters were sent to families of three Women's Club members who passed away recently. Connie VanValkenburg, Helen Carlson, and Past President Jane Starr.
- A note was also sent to new member Karen Eian, who lost her husband Gil.
- Scholarship donations in each of their names were made by Co-Treasurer Joan Mitchell.

## Vice Presidents for Programs – Jane LaFroth and Carol Cantrell

- We began the 2022-2023 season with our Fall Welcome and Scholarship Luncheon on October 11 at the DoubleTree Hotel in Roseville. We had a record number of attendees -170 - and a record number of student scholars - 25 of the 67 who received scholarships! Although the food left something to be desired (an understatement) the event in general was a success. Thanks to everyone who played a part in the planning, preparation and setting up including our two reservationists, Kathy Treston and Mary Abuan, Susan Hopp and Georgia Heisserer who provided the centerpiece plants, Dorothy & Fred Waltz for all the printing in spite of the fact that both their laser printers failed, Carole Senty for providing her printing services, Georgia Nygaard for coordinating the scholarship winners, and Diane Young for organizing and showing the student videos. Please forgive me if I've forgotten anyone. All your work is so greatly appreciated! This was definitely a team effort.
- After a serious mistake in creating the reservation forms for the first Conversation Luncheon happening after on Nov. 1 (not on Nov. 8th), we lost our speaker and it seemed that another event happening 3 weeks after the October opener would be a disappointment. But we managed to find another speaker (Mindy Greiling) and surprisingly we had 93 reservations.
- Final arrangements for the upcoming December 13 Holiday Champagne & Art Celebration at the Weisman Art Museum will be made later this month. Be sure to get your reservation forms in before the Dec. 5th deadline.

## Co Treasurers – Joan Mitchell and Sue Madison

### Operations (see Addendum)

- Nancy Myers has deposited \$11,600 in dues payments..
- We had luncheon receipts in the amount of \$5504 and the expense at the Double Tree including flowers ran \$5271.
- At the direction of the board, Joan paid insurances in the amount of \$850.
- Printing the directory and the newsletter was just over \$3500.

### Scholarship (see Addendum)

- \$15,425 in donations. Future expenses include cost of the annual appeal letter and payment of \$500 for taxes.
- Checking balance is \$29,320.

## Conversations – Barbara Cohen

- Conversations with a Woman Leader speakers for 2022-2023 are now confirmed:  
**November 1, 2022:** Thanks to Dorothy Waltz and Mary Ann Palmer for helping secure our substitute speaker, Mindy Greiling!

**February 14, 2023:** Dean Meredith McQuaid of the Global Programs and Strategy Alliance at the U

**April 11, 2023:** Karen Diver, Senior Advisor to University President Joan Gabel for Native American Affairs

**May 9, 2023 (Annual Meeting at Town and Country Club):** Dr. Artika Tyner of Planting People, Growing Justice (scheduled by Catherine Holtzclaw)

- Barbara Owens has joined the Conversations Committee.

### **Historian – Liz Grimmer**

Liz has checked the mail and gave one check to Sue. The donations through Fidelity are sent to the McNamara address. Other investments are sent to the treasurer's home address. A check received in the mail had been dated two months prior.

### **Membership Chair – Catherine Holtzclaw for Georgia Heisserer**

- Membership committee collaborated to welcome 170 members and guests at the Scholarship Luncheon at the Doubletree in Roseville October 11. Since then, we have continued to plan for guests at the Conversation Luncheon November 1, 2022, featuring Mindy Grieling.
- Next, our committee has invited our new members to a coffee at the home of Susan Hopp the morning of November 15. The purpose is for several of us to help new members meet other new members, and to acclimate them to various functions of the club. We rely on section chairs and current members to encourage participation in these early days and continue to make them feel like joining in our activities.
- Once again, we appreciate the effort put forth by each of you to invite friends to activities. It is our friends here who bring us new friends, new leadership.

### **Newsletter Editor – Joan Mitchell for Nancy Kluver**

- The November-December newsletter was posted online October 28 and went to the printer October 27 for a print run of 230 copies. This issue included an invitation to the December Holiday Champagne and Art Celebration, complete with a festive holiday frame by Fred and Dorothy Waltz.
- President Catherine Holtzclaw paid tribute to club stalwarts and recounted the Fall Welcome and Scholarship event, which was the subject of another story. We encouraged members to support the annual gift drive for families with children hospitalized at Masonic Children's Hospital and remembered Past President Jane Starr and long-time member Connie Van Valkenburg.
- Section News highlighted the fact that the Women's Health interest group has a new chairman and new programs, and Online Extra featured a story about Sumitra Wanduragala, an artist with a zest for life and travel.
- The deadline for the January-February newsletter is Monday, December 12.

### **Directory Editor –No report**

**Records and Dues Officer –** (Report sent by Nancy Myers previous to this meeting is below.)

**Scholarship Chair – No Report. Marilyn Olson was not in attendance**

### **Website Liaison – Connie Cundy**

- The November-December newsletter was posted on the website and emailed to all members via Mailchimp.
- The membership was informed via Mailchimp of a correction to the zip code for scholarship donations and of a change in the November meeting and luncheon date. Videos of the current scholarship recipients were posted on the website. Information was posted and updated on the Quick Updates page on the website as requested.
- The Technical Services Committee is continuing to investigate online registration and payment for luncheons and eventually dues. Various platforms are being investigated. Connie Cundy made a motion seconded by Carol Cantrell to continue looking at platforms other than PayPal. Motion passed. Liz Grimmer will send information about a platform she recently used to purchase tickets. Members were asked to send Connie the name of other payment processing platforms they are aware of. UM Retirees Association is using Stripe.

- Please refer to Quick Updates for new information, corrections, or updates and to schedule changes. Send an email to have information posted on the website.
- Thank you for using the website to keep other members up to date!!

## **Section Reports**

### **Non-Fiction Book Club – Patti Cohen**

The location for the November book club is back at Kensington Square chapel at Becketwood. Amy Hargens reconnected with Becketwood and was able to secure the site for future book club meetings. Sue Zuriff will serve as the UMWC sponsor. January and February meetings will be held on Zoom.

### **Women’s Health Issues Section – Nancy Schuster**

Forty-six people signed up at the luncheon as members of the Women’s Health Issues Section. First program entitled Movement/Motion=Better Life and Health will be held on Nov. 11 led by Margaret Cummings. Barb Smith is hosting. Twenty people signed up, with two on the wait list. The event includes exercise and English Country dancing. (The limit is 20 due to the size of the room.) Cost is \$1. We will pay a stipend to Margaret. There have been two studies on the importance of getting your 2000 steps in per day. It is beneficial for heart health and to prevent dementia.

Second session is March 10, 2023. Place to be determined. Presenter is Donna Gjesvold, Registered Dietitian Nutritionist. Topic is kidney health and cost is \$1.

In April, a planning session will be held for the 2023-24 season.

Nancy hopes to have a third program for May..

### **Old Business - none**

### **New Business**

#### **Nominating committee chair**

Barb Swadburg has accepted the position of chair of the nominating committee. She will recruit five people to work on her committee. This is an appointed position, so no vote by the board is needed. If board members are aware of people serving on committees that would like a leadership opportunity, send their names to Barb.

A bylaw review committee will be assembled soon.

### **Adjournment at 10:32 a.m.**

**Connie Cundy made a motion seconded by Linda Boss to adjourn.**

### **Addendum**

**UMWC Records and Dues Report  
as of November 1, 2022**

**UMWC MEMBERSHIP**

	FY-2019-20- @6/30/2020	FY-2020-21- @6/30/2021	FY-2021-22- @6/30/2022	FY-2022-23- @10/31/2022
<b>TOTAL ACTIVE MEMBERS</b>	353	301	313	278
<b>Renewal</b>	308	288	259	235
<b>Resumed</b>	-	-	9	0
<b>New</b>	34	11	39	21
<b>Carryover</b>	9	0	4	20
<b>Complimentary</b>	2	2	2	2
<b>Deceased in current year</b>	2	0	1	0
<b>Deceased/Discontinued</b>	43	64	34	53
<b>TOTAL DUES COLLECTED</b>	\$12,040	\$10,466	\$10,930	\$12,770

Carryover<sup>2</sup> designates members who joined in March through June in the prior fiscal year.

The list of new members & directory changes is always available, if anyone needs it.

**University of Minnesota Women's Club  
Operations Account (Federal Tax ID 41-6021447)  
July 1, 2022 through June 30, 2023**

	Actual 2021-22	Budget 2022-23	YTD 2022-23	Current Period
<b>Beginning Balance as of July 1st</b>	\$17,214.09	\$26,609.40	\$26,609.40	
<b>Income</b>				
Dues	\$10,930.00	\$15,250.00	\$11,820.00	\$11,600.00
Meeting and Luncheon Income	\$15,155.00	\$15,800.00	\$5,504.00	\$5,504.00
Other Income - Replacements-Name Tag/Directory	\$0.00	\$0.00	\$2.00	\$2.00
Other Income - General Contribution	\$9,113.15			\$0.00
Other Income - Anonymous donation - Holiday party			\$1,500.00	\$0.00
Other Income - bank adjustment	\$35.00			\$0.00
<b>Total Operating Income</b>	<b>\$35,233.15</b>	<b>\$31,050.00</b>	<b>\$18,826.00</b>	<b>\$17,106.00</b>
<b>Expense</b>				
Meeting and Luncheon Expense	\$16,158.47	\$16,000.00	\$5,606.62	\$5,606.62
Insurances (\$450 and \$400)			\$850.00	\$850.00
Conversation Luncheon Speaker Honorarium	\$400.00	\$400.00		\$0.00
Memorials-UMWC Operations to Scholarship	\$300.00	\$500.00	\$250.00	\$200.00
General Contribution Projects		\$9,113.15		\$0.00
Printing/Addressing/Postage/Copying/Mailing	\$7,527.06	\$7,000.00	\$3,585.56	\$3,531.81
Scholarship Video (proposed 50% w/scholarship)		\$1,000.00		\$0.00
Technical Support	\$1,065.75	\$2,000.00		\$0.00
President's Fund	\$300.00	\$300.00		\$0.00
Big Ten Conference	\$0.00	\$1,600.00		\$0.00
Miscellaneous Other Expense	\$86.56	\$300.00	\$3.00	\$0.00
<b>Total Operating Expense</b>	<b>\$25,837.84</b>	<b>\$38,213.15</b>	<b>\$10,295.18</b>	<b>\$10,188.43</b>
<b>Net Operating Income / Cash Flow</b>	<b>\$9,395.31</b>	<b>(\$7,163.15)</b>	<b>\$8,530.82</b>	<b>\$6,917.57</b>
<b>Operations Account Balance</b>	<b>\$26,609.40</b>		<b>\$35,140.22</b>	

UMWC Operations Gift Received \$9,113.15					
Project Description	Board Approved	Approved Funds	Actual Expenses	Variance	Expense Category
1. Online registration and payment for luncheon reservations and dues	May 2022	\$2,000.00	\$0.00	\$2,000	Technical Support
2. Welcome New Member Coffee Events	April 2022	\$1,000.00	\$225.00	\$775	Meeting and Luncheon
3. Club Signage	April 2022	\$1,000.00	\$943.27	\$56.73	Printing
4. Age Friendly University Conference 6/2022	April 2022	\$1,000.00	\$285.50	\$714.50	Printing
<b>Totals</b>		<b>\$5,000.00</b>	<b>\$1,453.77</b>	<b>\$3,546.23</b>	

**University of Minnesota Women's Club  
Scholarship Fund Account (Tax ID 51-0190183)  
September 1, 2022 through October 31, 2022**

	Prior Year 2021-22	YTD 2022-23	Current Period
<b>Beginning Balance as of Sept 1st</b>	<b>\$96,507.10</b>	<b>\$16,183.81</b>	
<b>Income</b>			
Scholarship/Memorial Donations	\$95,408.62	\$27,101.71	\$15,425.00
Other Income -		\$0.00	\$0.00
<b>Total Scholarship Income</b>		<b>\$27,101.71</b>	<b>\$15,425.00</b>
<b>Expense</b>			
Scholarship Awards	\$92,000.00	\$0.00	\$0.00
Printing/Addressing/Mailing	\$711.30	\$0.00	\$0.00
Other Expense -Luncheon Scholars	\$110.00	\$288.00	\$288.00
Other Expense - Video	\$1,262.00	\$2,000.00	\$2,000.00
Other Expense - Taxes	\$500.00	\$0.00	
<b>Total Scholarship Expense</b>	<b>\$2,288.00</b>	<b>\$2,288.00</b>	<b>\$2,288.00</b>
<b>Scholarship Account Balance</b>		<b>\$29,320.81</b>	<b>\$29,320.81</b>
<b>2022-23 Scholarship Donations YTD:</b>			
<i>UMWC Scholarship Checking Account</i>			
4 One-Year Named Scholarships			\$14,000.00
Un-Named Scholarship Donations			\$13,101.71
<b>Total Donations at UMWC</b>			<b>\$27,101.71</b>
<b>Grand Total UMWC Scholarship Donations to date</b>			<b>\$27,101.71</b>
<b>2020-21 Scholarships Awarded in August 2021</b>			
<i>UMWC Scholarship Checking Account</i>			
16 One-Year Named Scholarships			\$56,000.00
Un-Named Scholarships			\$31,400.00
<b>Total Scholarships from UMWC</b>			<b>\$87,400.00</b>
<i>UMWC Endowed Funds at UM Foundation</i>			
Stephanie R Boddy Scholarship Fund #1237			\$21,000.00
Frances Shepherd Memorial Fund #1556			\$3,500.00
Doris Doeden Scholarship Fund #7529			\$0.00
UMWC Scholarship Fund #7530			\$29,900.00
University Medical Auxillary Fund #8758			\$7,000.00
UMWC Educational Pursuit Scholarship			\$70,000.00
<b>Total Scholarships from UM Foundation</b>			<b>\$131,400.00</b>
FY 2021-22 Endowment Available Funds As Needed \$4600.00			
<b>Grand Total of 59 UMWC Scholarship Awards for 2021-22</b>			<b>\$218,800.00</b>