

University of Minnesota Women's Club  
Annual Meeting Board Minutes  
May 15, 2018  
Town & Country Club

President, Millie Woodbury, called the meeting to order at 10:30 a.m. and welcomed members. A motion was made by Fran Holmsten to accept the May 16, 2017 Annual Meeting Board Minutes. It was seconded by Lou Nelson. The motion passed.

Millie announced that members are to turn in the hard copy of their annual report to Bonnie Marten and job descriptions to Maggie Hoover.

Dorothy Waltz announced that she was passing around a clipboard for members to indicate which section they are responsible for in the Directory.

President, Millie Woodbury reported that for each of our board meetings she has reported on the attributes of a healthy organization: LEADERSHIP, VOLUNTEERISM, AND PARTICIPATION, and most importantly, GROWTH. She shared that UMWC has grown in the following ways:

- \* our treasury is healthy
- \* increased attendance at meetings
- \* increase in our fundraising
- \* improved communications with the Foundation office, and
- \* expansion of our branding and recruitment tools and website.

She raised the consciousness of all members to participate in our fundraising efforts. She raises the question of what changes we need to make in the year ahead, to move forward, attract more women, diverse women, the working woman, the full time Mom and others to join the UMWC. What can each of us do to move us forward? Millie turned over the gavel to Maggie Hoover who has proven to be a committed and passionate leader. Millie thanked the members for all their support, commitment and talent in service for the UMWC for 2017-18.

President-Elect, Maggie Hoover, reported that this year has given her the opportunity to meet so many more of our UMWC members and learn the history of our Club. A special opportunity for her has been getting to know and work with Karen Kaler, our Honorary President. Maggie served on the Nominating Committee, the Star Committee and the Communications Task

Force during the year. She worked with the Scholarship Committee, the Membership Committee and with the Vice President for Scholarship Fundraising on various projects. She enjoyed organizing the first Section Chair Breakfast and Briefing and the second annual New Member Coffee last September as well as to assist the Membership Chair with organizing the third New Member Coffee in April. She was also able to attend several section meetings. She originally accepted the position of President Elect with some trepidation but throughout the year she has become familiar with the organizational and administrative functions of the Club, and she is excited to see what the coming year will bring for UMWC.

Fundraising Vice-President, Marian Champlin, reported that to date we have received and receipted 164 gifts from UMWC members for our Scholarship Campaign. We are pleased that 46% of the membership have made donations and that the entire board has participated! Scholarship gifts total \$65,199. Included therein is \$50,135 from the Annual Appeal including one memorial gift, plus \$15,064 from two gifts paid through the foundation. This grand total also includes \$33,000 from 11 One-year Named Scholarships. Our 11th One-year Named Scholarship is the: Gonny Van Den Broek Scholarship. It is named in honor of a neighbor and friend. Soon, we will learn from the U of M Foundation what our five endowed scholarships will yield this year. This year's Major Donor event is being held on May 24 in the afternoon for the 34 donors who gifted the Scholarship Fund with \$200 or more. As was done last year, all event costs are being underwritten by members who have also made leadership gifts. We anticipate about 35 in attendance. We are calling the event: Une Fete Joyeuse (A Joyful Celebration). It will be held in Becketwood's solarium.

Program, Vice-President, Barbara Cohen reported that we have 129 reservations for today's luncheon. Congratulations to Carol Cantrell and Georgia Heisserer as our new Program Vice Presidents.

Treasurer, Pat Luhmann, submitted a report and it was presented by Nancy Myers. Pat reported that Operations Income YTD is \$23,347 and Operations Expense YTD is \$17,904. Operations checking account balance as of May 12 is \$15,526. A budget surplus of about \$4,400 is estimated for this year due to the increase in dues and luncheon reservation fees. Year-To-Date key activities include:

\* Collected dues of \$12,205 compared to \$9,100 last year. Dues

were increased \$10 this year.

- \* Luncheon receipts totaled \$10,980, including over \$800 from members who paid for a student scholar meal. Luncheon costs were \$10,050.
- \* Six memorial gifts of \$50 each were made by the club to the Scholarship account in memory of UMWC members or spouses.
- \* Newsletter costs were \$1,333 for printing, \$1,028 for addressing and mailing, and \$1,400 for the editor.
- \* Directory costs were \$2,090 for printing, and \$255 for addressing and mailing.
- \* Design and printing of the membership brochures was \$744.

Scholarship income YTD is \$50,155 and Scholarship Expense YTD is \$45,495. Scholarship checking account balance as of May 12, is \$80,605.

Year-To-Date key activities include:

- \* Received donations of \$50,135 which includes ten one-year named scholarships of \$3,000 each.
- \* Donations made directly to UM Foundation totaled \$15,034 which includes one one-year named scholarship and \$12,000 from our anonymous UMWC donor.
- \* Scholarship awards totaled \$45,000 from our club account and included seven one-year named scholarships.
- \* Scholarship awards from UMWC endowed funds and an anonymous donor at UM Foundation totaled \$81,400.

Records and Dues, Nancy Myers reported that as of May 12, 2018 there are 366 active members of which 299 are renewal members, 52 are new members, 14 are carryover and 1 honorary member. Sixty members have discontinued. Total dues collected are \$12,205.

Conversations Chairperson, Ruth Jones, reported that her job was easier because Elisabeth White and Ingrid Lund found the speakers for this current year and she did the follow-up arrangements.

Corresponding Secretary, Marian Champlin, reported that thank you notes have been sent to 164 scholarship donors for gifts made through April 26, 2018. A note was sent to Pam Hudson at the loss of her mother, Rosella Hudson. A condolence note was also sent to Pat Luhmann at the loss of her mother-in-law, Fern Luhmann.

Historian, Bonnie Marten, reported that 8 boxes have been sent to Rebecca Too Collection Archivist at the University Archives. She has the boxes in her possession and has started processing them. Also an electronic copy of the contents of the boxes was sent to Rebecca. She thanks members who have given her information for the Archives this year. Annual reports are due before the June 5 meeting. Reports should include: names of section and officers, the number of members, dues amount and a list or summary of the year's events.

Membership, Lou Nelson, reported that as of May 12, 2018 we had 50 new members. The New Member Coffee was held at Eastcliff on April 25. Nineteen attended. The membership committee is creating a survey that new members will receive asking them what was helpful to them when they joined UMWC and what additional things they would find helpful. Also, the committee is trialing an information letter to go to new members when the Directory is sent. It will highlight important information and resources for them.

Newsletter Editor, Ginny Hanson, reported that she will be taking pictures at today's luncheon for the newsletter and the website. She has offered to put together a photography workshop for members interested.

Scholarship Chairperson, Georgia Nygaard, reported that the Scholarship committee members are now busy reading applications. More applications are coming. Georgia shared a thank you letter from one of our former scholarship recipients. The letter confirmed how grateful students are for the financial assistance provided by the UMWC scholarship program. We, members of the UMWC, should feel proud and very grateful that we have the opportunity to support the UM students with their education.

Website Liaison, Kathy Ball, submitted a written report. She reported that the UMWC website continues to provide timely information for current and potential members who want to know more about the UMWC. Also, the Quick Updates section on the home page provides information about upcoming deadlines and changes in previously scheduled events.

Communications Task Force Chairperson, Millie Woodbury, reported that a new website is being designed and our brochures will be updated.

Millie Woodbury invited section chairs to introduce themselves and their new chairperson for 2018-19 and to report on the highlights of their section activities for this year.

Publications Chairperson, Dorothy Waltz, reported that she is starting to work on our new Directory. She will create a video for our website. Including in this video will be Karen Kaler, our Honorary President, telling how much she enjoys the UMWC.

## OLD BUSINESS

Millie Woodbury presented Jocelyn Kuo with a thank you gift for serving as auditor for the past 2 years.

Marian Champlin proposed a technology workshop, possibly in the fall of 2018, to UMWC members. She asked Board members to indicate if there was an interest in the workshop.

## NEW BUSINESS

Nancy Myers presented for Pat Luhmann the 2018-19 Operations Budget for approval. Key items include:

- \* Operations income is estimated to be \$25,175. No increase in dues or luncheon fees recommended for next year.
- \* Recommend to continue support of scholarship recipients by members paying for a student's meal at the fall scholarship luncheon.
- \* Operations Expense is estimated to be \$24,600.
- \* Recommend increasing funds to produce five six-page newsletters.
- \* Recommend adding \$500 in a new budget item to be used for website changes and advertising.
- \* Recommend increasing the President's Fund for discretionary expenses from \$200 to \$300.
- \* Added \$1,600 to reimburse \$400 each for up to 4 members' attendance at the biennial Big Ten Conference in Indiana, June 2019.
- \* Estimate Operations checking account balance to be \$15,275 as of June 30, 2019.

Dorothy Waltz moved to accept the budget as presented. Seconded by Georgia Nygaard. Motion passed.

Nominating Committee Chairpersons, Mary Abuan and Kathi Treston, submitted a proposed slate of officers for 2018-19:

\* Officers for 2018-19:

President .....Maggie Hoover

\* Nominees to be elected as officers for 2018-19:

President-elect .....Barbara Swadburg

Co-Vice Presidents for Programs .....Georgia Heisserer

Carol Cantrell

\* Officers agreeing to be re-elected to serve in 2018-19:

Vice President for Fundraising .....Marian Champlin

Recording Secretaries .....Mary Abuan and Kathi Treston

Treasurer .....Pat Luhmann

Records and Dues Officer .....Nancy Myers

Additionally, the following appointees were announced:

Auditor .....Joan Mitchell

Conversations Chair .....Ruth Jones

Corresponding Secretary .....Marian Champlin

Historian .....Bonnie Marten

Membership Chair .....Lou Nelson

Newsletter Editor .....Ginny Hanson

Publications Chair .....Dorothy Waltz

Scholarship Chair .....Georgia Nygaard

Communications Task Force .....Millie Woodbury

Bert Wolf moved to accept the slate of officers as proposed. Seconded by Gail Brinkworth. Motion passed.

Sue Zuriff moved to adjourn the meeting. Seconded by Elizabeth Foley. Motion passed.

Respectfully submitted by Mary Abuan and Kathi Treston.